



**City School District of Albany
Albany, NY**

Request for Records

The following student(s) has/have enrolled in our school.
I give permission for the release of information concerning my child:

<u>Student</u>	<u>Grade</u>	<u>DOB</u>
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Name of former school: _____ Phone: _____

Address: _____ Fax: _____

Signature of Parent/Guardian _____

Please send records to:

✓	SCHOOL	ADDRESS	PHONE/FAX	CONTACT
	Central Registration Office	75 Watervliet Avenue Albany, NY 12206	P: 518-475-6125 F: 518-475-6126	Marva McFarland
	Albany High School	700 Washington Avenue Albany, NY 12203	P: 518-454-3987 ext. 961 F: 518-462-7173	Diane Dollard
	Albany School of Humanities	108 Whitehall Rd. Albany, NY 12209	P: 518-462-7258 F: 518-462-7265	Rosalyn Wallace
	Arbor Hill Elementary School	Arbor Drive Albany, NY 12207	P: 518-475-6625 F: 518-475-6627	Rosalind Gaines-Harrell
	Giffen Memorial Elementary School	274 S. Pearl St. Albany, NY 12202	P: 518-475-6650 F: 518-475-6652	Maxine Fantroy-Ford, Ph.D.
	Montessori Magnet School	65 Tremont St. Albany, NY 12205	P: 518-475-6675 F: 518-475-6677	Kenneth Lein
	Philip J. Schuyler Achievement Academy	676 Clinton Ave. Albany, NY 12206	P: 518-475-6700 F: 518-475-6704	Dorinda Davis
	Sheridan Preparatory Academy	400 Sheridan Ave. Albany, NY 12206	P: 518-475-6850 F: 518-475-6852	Zuleika Sanchez-Gayle
	Thomas O'Brien Academy of Science and Technology	Lincoln Park Albany, NY 12202	P: 518-475-6875 F: 518-475-6877	Timothy Fowler
	Pine Hills Elementary School	41 N. Allen St. Albany, NY 12203	P: 518-475-6725 F: 518-475-6729	Vibetta Sanders
	Delaware Community School	43 Bertha St. Albany, NY 12209	P: 518-475-6750 F: 518-475-6754	Thomas Giglio
	New Scotland Elementary School	369 New Scotland Ave. Albany, NY 12208	P: 518-475-6775 F: 518-475-6777	Gregory Jones
	North Albany Academy	570 N. Pearl St. Albany, NY 12204	P: 518-475-6800 F: 518-475-6802	Lesley Buff
	Eagle Point Elementary School	1044 Western Ave. Albany, NY 12203	P: 518-475-6825 F: 518-475-6827	Kendra Chaires
	William S. Hackett Middle School	45 Delaware Ave. Albany, NY 12202	P: 518-475-6475 F: 518-475-6487	Guidance Office
	Stephen & Harriet Myers Middle School	100 Elbel Court Albany, NY 12209	P: 518-475-6425 F: 518-475-6427	Guidance Office

Please include student transcripts, report cards, standardized test scores, cumulative health records, attendance records, NYS Regents Science Labs, psychological evaluations (if applicable) and any special-education records, including most recent IEP (if applicable).