



## **CITY SCHOOL DISTRICT OF ALBANY INTERNSHIPS**

Administrators will have the opportunity to apply for an intern, preferably early in the school year, if they have a specific project or program in mind which would benefit the school district.

If any of these requests warrant acceptance, it will be advertised so that interested teachers within our system will be given the opportunity to apply. Selections will be made on the basis of preparation, experience, and the indication that the applicant will be successful in the assignment.

Proving for such an internship requires planning scheduled experiences involving different facets of school administration. While the internship may provide an administrator with short-term assistance for a special project or area of concern, that internship also poses an added responsibility on the administrator involved. In addition, such an internship has an impact on finances, since each internship requires an additional salary when another staff member is requested to carry on their regular duties.