



CITY SCHOOL DISTRICT OF ALBANY LEAVE OF ABSENCE

Leaves of absence may also be granted for the following reasons:

1. Care of Family – to be granted following birth to take care of an infant for a period of time not in excess of one year. In the event of an emergency involving a serious medical condition of a member of the immediate family such as a spouse, child, or parent, in which a physician recommends the importance of care by the teacher, a leave for up to three months may be granted.
2. Study - a teacher should file an academic program appropriate to the assignment, for a period of one semester or one year, to take place in an accredited institution and intended to improve the quality of instruction.
3. Necessitated by the spouse being transferred and planning to return – to avoid separation of family where it has been verified that the duration is for one year only and they will return within that time.
4. For the purpose of marriage to someone not living in the community but planning to return for residence within one year.