

Information for parents of students with disabilities

The City School District of Albany has an obligation to evaluate students with suspected disabilities who reside in the district and attend our schools to determine their eligibility and need for special education and other special accommodations to benefit from and access the educational services and programs it offers.



If you believe your child has a disability that requires special education or special accommodations to benefit from our academic programs and/or access school-sponsored activities, we encourage you to contact your child's building principal or the director of special education at 462-7217 to discuss whether your child should be referred to the Committee on Special Education or the 504 Team for a full evaluation.

For students with suspected disabilities who attend non-public schools located within the boundaries of the City School District of Albany, parents may refer their child by writing to our Committee on Special Education to request an evaluation to determine eligibility and need for special education. For a student found eligible prior to April 1, a parent may request special education services to commence that year within **30 days of such determination**.

For the **2009-10** school year, for students who are state residents, who were previously identified disabled and found eligible for special education under state regulations (not students identified under 504), parents who plan to enroll their child in a non-public school located within the district must provide to the Committee on Special Education **a written request for such services no later than June 1. In such cases, we urge you to provide your request as soon as you know your plans to enable us to work with you and develop your child's plan early.**

The district's Committee on Special Education will develop an Individual Education Service Plan (IESP) for students with disabilities attending non-public schools. An IESP is developed in the same manner and includes the same contents as an Individual Education Plan (IEP).

Feel free to contact the Special Education Department at 462-7217 if you have any questions.